

PSE Meet New Workers Plan for _____ (list chapter or chapters. if more than 1 chapter in same location, chapters may want to have joint plan)

_____ Our chapter will commit to make face-to-face contact with every newly hired employee in order to personally invite them to join our union.

Our chapter goal is to contact new hires within _____ days of employment and make _____ follow up contacts within the first _____ days on the job.

We expect approximately _____ new hires in the fall of 2016.

Our plan to find out who has been hired and where they are/will be working as quickly as possible is:

Our plan is for new members to be greeted personally FIRST by:

_____ Building Rep/Building Greeter in their worksite

_____ Other _____

Our plan to let the greeter know when they have a new hire to greet is:

Please list the designated greeters for your worksites on the attached page. It's OK if every site is not yet covered. You can use this form to figure out where you need to recruit folks and track your progress.

_____ We will give each new hire packets with the following information: (check those which apply)

_____ Contact list of chapter officers and building reps/stewards

_____ Collective Bargaining Agreement

_____ PSE Member Benefits Info

_____ PSE Who We Are Brochure (TEAM Booklet)

_____ other? _____

Our plan to recruit and train greeters to cover all our worksites is:

Our plan to make sure signed cards get turned in to PSE Auburn office and to the employer is:

Option A) _____ (name) will collect cards from greeters within 2 days, turn white copy into employer and mail other copies and greeter reports to PSE.

Option B) Each greeter will be instructed to mail the signed cards (all copies) and greeter report to PSE in returned envelopes whenever they get a card.

Additional contacts with new hire in first 60 days:

From Chapter President: _____ Email? _____ Interoffice/US Mail? _____ Phone call? _____ In person?

From Classification Rep: _____ Email? _____ Interoffice/US Mail? _____ Phone call? _____ In person?

_____ 2nd personal check in from Building Rep/Greeter?

We will start using the new PSE sign-up card by _____ (date). After we have reviewed the card with all our chapter officers and building reps.

_____ (name) will be checking in with greeters regularly

